

# Stylist/Education Specialist

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**Reports To:** Director – Salon/Academy

## Position Summary

The Stylist/Education Specialist is responsible for assisting in the apprenticeship program, working closely with the Education Coordinator, providing cosmetology services to clients, and providing support for the overall salon and academy. They will assist ongoing skill development for students as well as providing services to salon clients.

## Key Areas of Responsibility

### ◆ Education

- Student Training Classes
  - Assist the Training Coordinator with the overall training program including schedules, daily team meetings, and ordering materials and supplies
  - Student hands-on learning
  - Coaching, tutoring and supporting theory classes

### ◆ Performance Standards and Expectations

- Provide feedback to Education Coordinator regarding students performance
- Participate in on-going training and planning meetings
- Help orient and guide all Guest Artists

### ◆ Client Services

- Provide exemplary salon services to clients, including (but not limited to) cutting, color, styling, shampooing, nail services, and retail product education/sales
- Help manage all customer concerns in a professional and timely manner
- Educate and promote retail products

## Minimum Qualifications

- Graduate of cosmetology program/current cosmetology license in country of residence
- 3+ years experience as a stylist
- Excellent communication skills
- Good presentation skills
- Ability to manage time efficiently
- Good organizational skills
- Strong retail experience
- Professional presence
- Strong customer service skills

## Desired Qualifications

- Leadership/Management training or education